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PART ONE

Article 1

Basic provisions

Rector of Tomas Bata University in Zlín (hereinafter referred to as “TBU Rector”) has issued this internal regulation with regard to the increasing risks of spread of Coronavirus COVID-19.

PART TWO

Article 2

TBU employees

TBU Rector imposes a ban on business trips to be taken by TBU employees to all countries that are affected by the outbreak of Coronavirus COVID-19 as of the date of the scheduled departure. The list of affected countries is available on the website of the World Health Organization:

<http://who.maps.arcgis.com/apps/opsdashboard/index.html#/c88e37cfc43b4ed3baf977d77e4a0667> (hereinafter referred to as “countries affected by the outbreak of Coronavirus”). This ban also applies to trips requiring a transit through any of the listed countries.

TBU Rector strongly advises TBU employees to postpone their private travels to countries affected by the outbreak of Coronavirus COVID-19. At the same time, TBU employees are obliged to report to their superior (Rector/Dean/Head of the component part) their intent to travel to a country affected by the outbreak of Coronavirus COVID-19.

When filling in the annual leave request form, employees are obliged to enter the place of stay (country) in the request form.

In the event that an employee has travelled for private reasons to any of the following countries: Italy, People's Republic of China, South Korea, Hong Kong, Iran, Japan, Singapore, the employee will be, after his/her return, obliged to limit contact with TBU (Library and Halls of Residence and Refectory included) to phone calls and texts only. Such absence of an employee at his/her workplace shall be dealt with in compliance with valid regulations issued by the relevant authorities and with other decrees issued by the Rector.

Persons aged 60 and over as well as persons suffering from chronic illnesses or from immune deficiency (confirmed by a medical certificate issued by a doctor) may ask their superior (Rector/Dean/Director/Head of the component part) for an adjustment of work in order to minimize the risk of transmission of the disease, and that between 9 March 2020 and 31 March 2020.

Article 3

External employees of TBU

In the event that an external employee has travelled for private reasons to any of the following countries: Italy, People's Republic of China, South Korea, Hong Kong, Iran, Japan, Singapore, the external employee will be, after his/her return during the period of 14 days, obliged to limit contact with TBU to phone calls and texts only. Moreover, he/she is obliged, in cooperation with his/her direct superior and with the Head/Director of the relevant component part, to arrange for the entire range of his/her professional duties to be properly fulfilled.

Article 4

Guests from countries affected by the outbreak of Coronavirus COVID-19

TBU Rector suspends the arrival of international staff/guests arriving from countries affected by the outbreak of Coronavirus COVID-19.

Article 5

Students

a) TBU students

TBU Rector suspends funding of mobility to countries affected by the outbreak of Coronavirus COVID-19.

b) Incoming students to TBU

TBU Rector suspends arrangements for arrival of international students from countries affected by the outbreak of Coronavirus COVID-19.

c) TBU Rector strongly advises TBU students to postpone their private travels to countries affected by the outbreak of Coronavirus COVID-19. At the same time, TBU students are obliged to report their intent to travel to a country affected by the outbreak of Coronavirus COVID-19 or their arrival from such country in the period after 22 February 2020 to the TBU International Office by sending an email to international@utb.cz.

In the event that a student has travelled for private reasons to any of the following countries: Italy, People's Republic of China, South Korea, Hong Kong, Iran, Japan, Singapore, the student will be, after his/her return, ordered to take a study leave, and, at the same time, the student will be obliged to limit contact with TBU to phone calls and texts only. The regulation applies to all component parts of TBU (Library and Halls of Residence and Refectory included).

Article 6
University of the Third Age (U3A)

TBU Rector hereby cancels all courses held within the U3A.

Article 7
Events organized by TBU

With effect from 7 March 2020, TBU Rector cancels all events planned to be held and organized by TBU (e.g. conferences, cultural, sporting, popular science and educational, social events, etc.).

PART THREE
Final provisions

If the persons specified in Article 1 to 5 have arrived from countries affected by the outbreak of Coronavirus COVID-19 and **have** a fever or respiratory problems during the incubation period (within 14 days of arrival from a country affected by the outbreak of Coronavirus COVID-19), they have to undergo testing for the disease in order to rule out presence of the disease in the tested person. These persons are obliged to minimize contact with other people, contact without delay the Regional Public Health Office Zlín, tel.: 602 156 923, or, where appropriate, call the Emergency Medical Services by tel.: 155.

This Rector's Decree shall replace Rector's Decree No. 5/2020.