Annex 2: Application for Support for a Registered Student Society at TBU

**Application for Support for a Registered Student Society at TBU**

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| **Registered Student Society** |
| Name: |  |

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| **A: Application for Support for Basic Activities (Operational support pursuant to Article 7, Paragraph 1, Letter a) of the Rector’s Directive)** |
| Specification of requirements for space allocation: | *Bursar* |
| Specification of requirements for loan of IT equipment: | *Director of Information Technology Centre* |
| Date: |  |
| Signature of statutory representative or authorised person: |  |

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| **B: Application for Marketing Support (Marketing support pursuant to Article 7, Paragraph 1, Letter b) of the Rector’s Directive)** |
| Specification of requirements for use of TBU/Faculty name: | *TBU Marketing and Communications/Dean/Head of component part* |
| Specification of requirements for use of TBU/Faculty logo: | *TBU Marketing and Communications/Dean/Head of component part* |
| Specification of requirements for use of TBU promotional channels: | *Marketing and Communications* |
| Date: |  |
| Signature of statutory representative or authorised person: |  |

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| **C: Application for Support for Projects or Events (Financial support pursuant to Article 7, Paragraph 1, Letter c) of the Rector’s Directive)** |
| Event name: |  |
| Event date: |  |
| Event venue: |  |
| Event organiser: |  |
| Event partners: | *Partner name, identification number:* |  |
| *Partner name, identification number:* |  |
| *Partner name, identification number:* |  |
| *Partner name, identification number:* |  |
| Proposed amount of financial support: |  |
| Date: |  |
| Signature of statutory representative or authorised person: |  |

**Mandatory attachments to Application C include:**

1. Detailed description of the event or project plan.
2. Detailed itemised budget of the project or event.