

*The Ministry of Education, Youth and Sports registered the Scholarship Regulations of Tomas Bata University in Zlín in compliance with § 36 Paragraph 2 of the Act No. 111/1998 Coll., on Higher Education Institutions and on Alterations and Amendments to Other Acts (Higher Education Act) under Ref. No. MSMT-19998/2025-2.*

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*Mgr. Vojtěch Tomášek  
Head of the Higher Education Institutions Department*

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## **SCHOLARSHIP REGULATIONS OF TOMAS BATA UNIVERSITY IN ZLÍN**

*The Academic Senate of Tomas Bata University in Zlín has agreed to adopt the following Scholarship Regulations of Tomas Bata University in Zlín, in compliance with § 9 Paragraph 1 Letter b) Clause 3 and § 17 Paragraph 1 Letter h) of the Act No. 111/1998 Coll., on Higher Education Institutions and on Alterations and Amendments to Other Acts (Higher Education Act), as amended:*

### **PART ONE BASIC PROVISIONS**

#### **Article 1 Introductory provisions**

- (1) The Scholarship Regulations of Tomas Bata University in Zlín (hereinafter referred to as "Regulations") represent in compliance with § 17 Paragraph 1 Letter h) of the Act No. 111/1998 Coll., on Higher Education Institutions and on Alterations and Amendments to Other Acts (Higher Education Act), as amended (hereinafter referred to as "Act"), an internal regulation of Tomas Bata University in Zlín (hereinafter referred to as "TBU") and comprise rules for scholarship eligibility as regards students in degree programmes carried out by TBU faculties or directly by TBU, who met the conditions for their awarding during their studies, as well as for participants in lifelong learning, academic staff, and other employees of TBU.
- (2) If the term 'Dean' is mentioned in the Regulations, in case of degree programmes carried out directly by TBU together with a university department, the Dean's powers and duties are to be conferred on the Head of the respective university department. In case of degree programmes carried out directly by TBU, the relevant competences shall be assumed by the Rector.
- (3) If the term 'internal rule issued by the Faculty' is mentioned in the Regulations, it also refers to an internal rule issued by a university department and specifying details related to the requirements regarding the eligibility for and payment of scholarships to students studying in degree programmes carried out directly by TBU together with a university department, or an internal rule issued by TBU and specifying details related to the requirements regarding the

eligibility for and payment of scholarships to students studying in degree programmes carried out directly by TBU.

(4) If the term ‘Faculty’ is mentioned in the Regulations, it refers, in the case of a degree programme carried out directly by TBU together with a university department, to the respective university department; in the case of a degree programme carried out directly by TBU, it refers to TBU itself.

## **Article 2**

### **Eligibility for scholarships**

(1) Students in Bachelor’s and Master’s programmes are eligible for merit scholarship in compliance with § 91 Paragraph 2 Letter a) of the Act.

(2) Students in doctoral programmes are eligible for doctoral scholarship in compliance with § 91a of the Act.

(3) Students in Bachelor’s, Master’s, and doctoral programmes are eligible for the following scholarships:

- a) Extraordinary scholarship in accordance with § 91 Paragraph 2 Letter b), d), e) and f) of the Act,
- b) Research scholarship in accordance with § 91 Paragraph 2 Letter c) of the Act,
- c) Accommodation scholarship in accordance with § 91 Paragraph 2 Letter g) of the Act,
- d) Need-based scholarship in accordance with § 91 Paragraph 2 Letter d) in connection with § 91 Paragraph 5 of the Act.

(4) In addition to scholarships awarded in accordance with these Scholarship Regulations, students may be eligible for scholarships awarded by the Ministry of Education, Youth and Sports (hereinafter referred to as “Ministry”) pursuant to § 91b of the Act in accordance with programme calls.

(5) Students, particularly those enrolled in doctoral programmes, may be awarded scholarships resulting from agreements concluded between TBU and legal entities providing funds for R&D projects, usually at the suggestion of the project investigator.

(6) Students may be eligible for scholarships funded by a grant (§ 18 Paragraph 2 Letter a) of the Act) and/or by a subsidy (§ 18 Paragraph 2 Letter c) of the Act), by the TBU Scholarship Fund (§ 18 Paragraph 6 Letter c) of the Act) and/or funded from other resources (in particular in accordance with § 18 Paragraph 2 Letter b), d) to h), § 91 Paragraph 1 Letter c) of the Act).

## **PART TWO**

### **SCHOLARSHIPS INTENDED FOR STUDENTS IN BACHELOR’S AND MASTER’S PROGRAMMES**

## **Article 3**

### **Merit scholarship**

(1) Students in Bachelor’s and Master’s programmes who achieved outstanding academic performance in the preceding academic year or during the relevant period of study are eligible for merit scholarship, to be awarded by the Dean or by the Rector. The merit scholarship is to be determined on the basis of weighted grade point average (Article 16 of the TBU Study and

Examination Regulations). Details are to be determined in the relevant internal rule issued by the Faculty.

(2) A merit scholarship is to be paid during the academic year. The payment dates are to be stipulated by the relevant internal rule issued by the Faculty.

(3) A student who interrupted their studies during a period scheduled for scholarship payment will have their merit scholarship paid at the next scheduled payment date following their re-enrolment.

#### **Article 4** **Extraordinary scholarship**

(1) An extraordinary scholarship can be awarded to the student by the Dean or by the Rector for:

- a) Outstanding academic performance throughout the course of study,
- b) Exceptional research, development, innovation, artistic, or other creative achievements contributing to the advancement of knowledge,
- c) As assistance in a particularly difficult social situation,
- d) As a study abroad scholarship to support students participating in study periods and traineeships held within a programme supported by TBU,
- e) To support studies of international students at TBU,
- f) In cases of special consideration as specified in Article 10.

(2) An extraordinary scholarship may generally be granted upon the student's request, submitted through the student information system (IS/STAG), or upon a proposal from the Vice-Rector, Vice-Dean, Chairperson of the Academic Senate of TBU, Chairperson of the Faculty Academic Senate, Bursar, Director of Marketing and Communications, or Head of the relevant department.

(3) An extraordinary scholarship may be awarded in a single month for more than one reason as stated in Paragraph 1.

(4) An extraordinary scholarship may be granted repeatedly during the academic year for the same reasons listed in Paragraph 1.

(5) The extraordinary scholarship as per Paragraph 1) Letter e) can only be awarded to students enrolled in full-time studies. It is provided in the form of a regular allowance. The student loses the entitlement to this scholarship if:

- a) they interrupt or terminate their studies,
- b) they demonstrably fail to meet the academic requirements as stipulated by the TBU Study and Examination Regulations.

(6) Requests or proposals under Paragraph 2 shall be reviewed by the Scholarship Board, whose members are appointed by the Dean after consultation with the Faculty's Academic Senate. The Scholarship Board shall recommend whether the scholarship should be awarded. The composition, procedure for convening, meetings, and activities of the Scholarship Board are regulated by the internal rules issued by the Faculty.

(7) In justified cases, the Dean or the Rector may make a direct decision regarding the awarding of the extraordinary scholarship.

## **PART THREE**

### **SCHOLARSHIPS INTENDED FOR STUDENTS IN DOCTORAL PROGRAMMES**

#### **Article 5**

##### **Doctoral study income and doctoral scholarship**

- (1) A student who is studying in their first programme in one of the doctoral programmes conducted by the Faculty, in full-time mode of study for the standard period of study, and who has enrolled in the programme with the first period of study commencing after 1 September 2025<sup>1</sup>, may be granted a doctoral scholarship by the Dean.
- (2) The doctoral scholarship is granted based on an application submitted by the student to the Faculty. The details of the application are specified in the internal rule issued by the Faculty.
- (3) The application is submitted via the IS/STAG system.
- (4) The doctoral scholarship is granted separately for each academic year or part thereof for the standard duration of the study, including during the holiday period. The scholarship can also be granted retroactively. The payment dates are set by the internal rule issued by the Faculty.
- (5) The amount of the doctoral scholarship must not be lower than 1.2 times the minimum monthly wage, rounded up to the nearest ten crowns. For the purposes of determining the amount of the doctoral scholarship, the minimum monthly wage is considered to be the one valid and effective on 1 July of the calendar year in which the academic year starts for which the scholarship is to be granted.
- (6) If a student in a doctoral programme engages in R&D and creative work related to the creation of their dissertation as an employee of TBU or another employer based on an agreement between TBU and the employer, they will receive a salary or wage. In such cases, the student will receive the doctoral study income in a way that the sum of two-thirds of the monthly salary or wage and the full amount of the doctoral scholarship is not lower than 1.2 times the minimum monthly wage, rounded up to the nearest ten crowns.
- (7) If the student's doctoral study income reaches at least the amount of 1.2 times the minimum monthly wage, rounded up to the nearest ten crowns, the doctoral scholarship does not need to be granted, and an already granted scholarship may be reduced or revoked.
- (8) A student who has been granted a doctoral scholarship is obliged to inform the Dean of any circumstances that may lead to an adjustment of the scholarship, particularly the establishment of a new employment relationship, a change in job duties, or a change in salary or wages related to the employment relationship known to the Dean at the time the scholarship decision was made.
- (9) It is the Faculty's responsibility to ensure the doctoral study income for the student, where the doctoral programme is carried out.
- (10) The doctoral scholarship may be increased by the Dean, upon the proposal of the supervisor and after consultation with the doctoral programme board, especially in cases of:
  - a) Outstanding academic performance throughout the course of study,

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<sup>1</sup> *Transitional provision of Article 13 Paragraph 4.*

- b) Exceptional research, development, innovation, artistic, or other creative achievements contributing to the advancement of knowledge,
- c) As assistance in a particularly difficult social situation,
- d) To support students participating in study periods and traineeships abroad.

(11) The increased doctoral scholarship may be granted for part of the academic year only.

(12) If a student in a doctoral programme fails to meet their academic requirements in a significant way, as set out in the TBU Study and Examination Regulations, their doctoral scholarship may be reduced or revoked based on the recommendation of the relevant doctoral programme board.

(13) A student shall lose the right to the doctoral scholarship if:

- a) they interrupt or terminate their studies,
- b) they transfer from full-time to part-time mode of study,
- c) they exceed the standard period of study.

## **Article 6** **Extraordinary scholarship**

(1) An extraordinary scholarship can be awarded to the student by the Dean or by the Rector for:

- a) Outstanding academic performance throughout the course of study,
- b) Exceptional research, development, innovation, artistic, or other creative achievements contributing to the advancement of knowledge,
- c) As assistance in a particularly difficult social situation,
- d) To support students participating in study periods and traineeships abroad,
- e) To support studies of international students at TBU,
- f) In cases of special consideration as specified in Article 10.

(2) An extraordinary scholarship can be awarded, as a rule, at the request of a doctoral student or at the proposal of a person referred to in Article 4 Paragraph 2 or a supervisor.

(3) An extraordinary scholarship may be granted in one month for both reasons mentioned in Paragraph 1 simultaneously, or for multiple cases of special consideration listed in Article 10.

(4) An extraordinary scholarship may be granted multiple times during the academic year for the same reasons mentioned in Paragraph 1 or in Article 10.

(5) The extraordinary scholarship as per Paragraph 1) Letter e) can only be awarded to students enrolled in full-time studies. It is provided in the form of a regular allowance. The student loses the entitlement to this scholarship if:

- a) they interrupt or terminate their studies,
- b) they demonstrably fail to meet the academic requirements as stipulated by the TBU Study and Examination Regulations.

(6) Requests or proposals under Paragraph 2 shall be reviewed by the Scholarship Board, whose members are appointed by the Dean after consultation with the Faculty's Academic Senate. The Scholarship Board shall recommend whether the scholarship should be awarded. The composition, procedure for convening, meetings, and activities of the Scholarship Board are regulated by the internal rules issued by the Faculty.

(7) In justified cases, the Dean or the Rector may make a direct decision regarding the awarding of the extraordinary scholarship.

## **PART FOUR**

### **JOINT SCHOLARSHIPS**

#### **Article 7**

##### **Accommodation scholarship**

- (1) The accommodation scholarship will be granted by the Dean to a student who:
  - a) is enrolled in a full-time Bachelor's, Master's, or doctoral programme; studies in a degree programme that the applicant has registered for and completed between 1 May and 30 October of the same calendar year are not taken into consideration;
  - b) is studying in their first Bachelor's, Master's, or doctoral programme, or has transferred from an initial degree programme to a continuing degree programme; the period of study in the initial degree programme is considered part of the continuing degree programme from the date of enrolment in the continuing degree programme. In the case of concurrently studied programmes, the student will only be counted once, in the programme they were enrolled in first;
  - c) has not exceeded the standard period of study in their current degree programme or any of the concurrently studied programmes;
  - d) does not have a permanent residence in the district where they study (the place of study is determined by the relevant Faculty and recorded in IS/STAG).
- (2) The accommodation scholarship is not provided to students admitted to TBU:
  - a) under foreign development aid (government scholarship holders),
  - b) or study periods within international agreements (short-term stays – interns),
  - c) within programmes where accommodation costs are covered by the respective programme's funds.
- (3) The basis for granting the accommodation scholarship is data obtained from the "Combined Student Register Information System" and IS/STAG. A necessary condition for awarding the accommodation scholarship is the electronic submission of the application by the student in IS/STAG.
- (4) The accommodation scholarship is paid during the calendar year in two periods (hereinafter referred to as the "scholarship period"), in two instalments, and paid retrospectively. The specification of the scholarship period and the payment dates are determined by the internal rules of TBU.
- (5) The amount of the accommodation scholarship will be announced by the Rector through a decision, which will apply uniformly across TBU. The amount of the accommodation scholarship for one calendar month and one student is calculated as the share of the amount allocated to the scholarship period and the number of calendar months granted to all students during that period. The student will receive the accommodation scholarship for the scholarship period, which corresponds to the product of the accommodation scholarship for one calendar month and the number of calendar months granted, during which they met all the conditions for receiving the accommodation scholarship.
- (6) The decision on granting the accommodation scholarship is valid for the entire period that the student continues to meet the conditions set out in Paragraph 1.

(7) A student loses the right to the accommodation scholarship if they fail to meet the conditions set out in Paragraph 1.

### **Article 8** **Need-based scholarship**

(1) The need-based scholarship is granted by the Dean to a student who does not exceed the standard period of study, who is entitled to child benefit under the Social Welfare Act, provided that the income relevant for child benefit purposes does not exceed the product of the family's subsistence minimum and a coefficient of 1.5. The student must prove this entitlement by providing an original written confirmation, issued at their request by the relevant social welfare authority that granted the child benefit, stating that the family income relevant for child benefit purposes in the third calendar quarter of the year did not exceed the product of the family's subsistence minimum and a coefficient of 1.5. The confirmation for the purposes of the scholarship is valid for 11 months from the end of the quarter for which the family income was assessed. The student shall submit the application, along with this attachment, to the Dean via IS/STAG. The student can claim the scholarship for a specific period only once.

(2) The need-based scholarship is granted for a period of ten months in the academic year, excluding July and August.

(3) A student loses their entitlement to the social scholarship if they fail to meet the conditions set out in Paragraph 1.

(4) The need-based scholarship amounts to a sum stipulated in § 91 Paragraph 5 of the Act.

(5) The need-based scholarship is usually to be paid as a retrospective payment covering the past three months. The dates of payment are stipulated in the respective TBU internal rule.

### **Article 9** **Research scholarship**

(1) Students, above all students in Master's and doctoral programmes, are eligible for research scholarship intended for R&D and innovation activities in accordance with the relevant specific legal regulation<sup>2</sup>.

(2) Decisions on scholarships to be paid from financial resources provided within specific university research funds or within institutional support are to be taken by the Dean, in case of project resources usually by the respective project investigator.

### **Article 10** **Scholarships awarded in cases deserving special consideration**

(1) Scholarships awarded in cases deserving special consideration such as involvement in R&D activities, participation in the development of information technologies, international cooperation, outstanding sports results, activities related to the TBU representation, activity of extraordinary benefit to the Faculty, TBU or to the academic community, or exemplary acts of bravery and others, can be awarded to the student by the Dean in accordance with requirements specified in the relevant rule issued by the Faculty, or by the Rector.

(2) Students can be eligible for extraordinary scholarship for reasons deserving special consideration, e.g. as an assistance towards the accommodation costs even in the event that the

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<sup>2)</sup> *Act No. 130/2002 Coll., on Support of Research, Experimental Development and Innovations from Public Resources and on Alterations and Amendments to Selected Related Acts (Act on Support of Research, Experimental Development and Innovations), as amended.*

student's permanent place of residence is situated in the same district in which they study, and that upon the student's written application submitted through IS/STAG. At the same time, the condition of a straight-line distance of at least 20 km between the place of permanent residence and the place of study must be met. In duly justified cases, the scholarship may also be awarded to a student who does not meet the condition set out in the preceding sentence.

(3) The Rector or the Dean may, for wholly exceptional reasons deserving special consideration, grant to a student a scholarship in the form of an extraordinary award; requirements regarding the eligibility for extraordinary awards, the amount thereof and other details are specified in the relevant rule issued by the Faculty.

### **Article 11** **Other cases of scholarship eligibility**

(1) Graduates of degree programmes may be awarded a scholarship for outstanding academic performance or for exceptional research, development, innovation, artistic, or other creative achievements contributing to the advancement of knowledge, provided they met the conditions for its granting during their studies. The scholarship must be granted by the Dean no later than the end of the academic year in which the graduate completed their studies.

(2) Scholarships to support studies, R&D and creative activities, educational activities, or internships, carried out within the framework of European Union programmes or other multilateral or bilateral international programmes or projects, may also be granted to graduates of degree programmes, participants in lifelong learning, academic staff, and other employees of TBU, subject to funding according to § 91, Paragraph 3, Letters a) and b) of the Act.

## **PART FIVE** **COMMON AND FINAL PROVISIONS**

### **Article 12** **Common provisions**

(1) The scholarship may be paid:

- a) As a single payment,
- b) In the form of a regular payment.

(2) The amount of the scholarship is determined based on the conditions specified in the Act, as well as the financial resources and possibilities of the Faculty, the amount and purpose of the provided and available resources, and the number of students who meet the conditions for receiving the various types of scholarships listed in Article 2.

(3) TBU shall issue Decisions on the scholarships to be awarded. In case of scholarships awarded in accordance with Article 3, 5, 7 and 8, the relevant Decision must specify the period during which the scholarship will be awarded.

(4) Documents relating to scholarships are delivered in accordance with § 69a Paragraph 2 of the Act through IS/STAG. A document is considered delivered at the moment the participant logs into IS/STAG after the document has been made available to them. If the participant does not log in within 10 days from the date the decision was made available in IS/STAG, the document is considered delivered on the last day of this period.

(5) Documents relating to scholarships for graduates of degree programmes are delivered as specified in the rules of administrative procedure. Documents for participants in lifelong

learning are delivered to the address specified in the relevant lifelong learning course participation agreement. Documents for academic staff and other employees of TBU are delivered as stipulated by the Labour Code.

(6) A student may appeal a decision regarding the scholarship within 15 days of its announcement. The appellate administrative body is the Rector. The appeal shall be submitted through the body that issued the decision.

(7) The scholarship is paid electronically to a bank account held at a financial institution in the Czech Republic. The student is required to provide their bank details in IS/STAG for this purpose. The student is responsible for the accuracy and completeness of the information necessary for the bank connection.

(8) Students are required to inform the respective Student Affairs Office in writing about a change of facts relevant to the scholarship eligibility, no later than within 8 calendar days after the change occurred.

(9) The rules of administrative procedure shall apply to decisions on granting, reducing, or withdrawing scholarships where the Act does not provide specific provisions.

### **Article 13 Transitional and final provisions**

(1) The TBU Scholarship Regulations registered by the Ministry on 4 April 2017 under Ref. No. MSMT-8542/2017-30, as amended, are hereby repealed.

(2) Proceedings commenced before these Scholarship Regulations came into force shall be finalized in compliance with these Scholarship Regulations.

(3) Provisions of internal rules and regulations issued by TBU faculties or by TBU that are contrary to these Scholarship Regulations shall cease to be effective.

(4) For students of doctoral scholarship programmes who have enrolled in the programme and whose first period of study within the respective programme commenced before 1 September 2025, the provisions of Article 5 of the TBU Scholarship Regulations, as effective prior to the entry into force of these regulations, shall apply with respect to the doctoral scholarship.

(5) These Scholarship Regulations were in accordance with § 9 Paragraph 1 Letter b) Clause 3 of the Act approved by the TBU Academic Senate on 22 July 2025.

(6) These Scholarship Regulations enter into force on the day when registered by the Ministry in accordance with § 36 Paragraph 4 of the Act.

(7) These Scholarship Regulations shall take effect on 1 September 2025.

doc. Ing. Martin Sysel, Ph.D. m. p.

Chairman of the TBU Academic Senate

Prof. Mgr. Milan Adámek, Ph.D. m. p.

Rector of TBU

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