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Signature of authorized person:	

PART ONE INTRODUCTORY PROVISIONS

Article 1

Subject matter and purpose of the regulation

- (1) This Directive regulates fees for tuition offered in degree programmes taught in a foreign language.
- (2) Fees related to studies in a degree programme taught in a foreign language are specified in provisions of § 58 Paragraph 5 of the Act No. 111/1998 Coll., on Higher Education Institutions and on Alterations and Amendments to Other Acts (Higher Education Act), as amended (hereinafter referred to as "Act") and, subsequently, in Article 14 Paragraph 3 of the Statute of Tomas Bata University in Zlín (hereinafter referred to as "Statute").
- (3) In accordance with § 63 Paragraph 3 Letter a) of the Act, a student is obliged to pay study-related fees and provide the data needed for calculating the amount of the same fees. A breach of the above-mentioned obligations may be considered a disciplinary offence in accordance with § 64 of the Act.

PART TWO FEES FOR TUITION OFFERED IN DEGREE PROGRAMMES TAUGHT IN A FOREIGN LANGUAGE

Article 2

Fees for tuition offered in degree programmes taught in a foreign language

- (1) All students studying in degree programmes taught in a foreign language are obliged to pay fees for tuition in these programmes. The obligation to pay tuition fees does not apply to students whose studies are funded by the Grant Programme organized by the MEYS and related to the provision of government scholarships aimed to support programmes/courses taught in the English language at public higher education institutions.

- (2) The amount of the fee for tuition in a degree programme taught in a foreign language shall be, in compliance with § 58 Paragraph 5 of the Act, stipulated with the consent of the Rector in a directive on the publicly announced admission procedure issued by the faculty providing the relevant degree programme based on the average costs per student studying in the same degree programme.
- (3) The fee for tuition in a degree programme taught in a foreign language is due within 15 days of the enrolment for the relevant academic year.
- (4) The fee paid for tuition offered in a foreign language is non-refundable in case of termination of studies in compliance with § 56 Paragraph 1 Letter a), b) and e) of the Act. The fee paid for tuition offered in a foreign language is partially refundable upon request in case of withdrawal from studies in compliance with § 56 Paragraph 1 Letter a) of the Act (due to serious health problems attested by a doctor's certificate and/or due to other serious reasons); an adequate part of the fee is refundable after deducting the expenses already incurred. The person to take a decision as to whether to grant the request is the Rector of TBU.
- (5) The fee for tuition in a degree programme taught in a foreign language may be reduced or waived, or the due date may be extended by the TBU Rector upon a duly justified request for a review of a decision on the amount of the fee for tuition in a degree programme taught in a foreign language, and that taking into consideration the student's previous outstanding or above average academic performance and his/her social situation.
- (6) Details on payment methods related to the fees for tuition offered in degree programmes taught in a foreign language shall be specified in a directive on the publicly announced admission procedure issued by the relevant faculty.

PART THREE COMMON PROVISIONS

- (1) If the student fails to pay the required fee, the faculty (component part) shall send a fee payment reminder to the student without delay, to be delivered as "to be delivered to addressee only". Formalities of the reminder include the data listed in the notification in accordance with Paragraph 2 of this Article. The student is obliged to pay the fee no later than within five working days of the day on which the reminder was delivered. If, after receiving this reminder, the student still fails to pay the required fee, an authorized employee of the relevant faculty shall submit (in accordance with the valid Bursar's Decree: Procedure and Responsibility Related to Recovery of Outstanding Debts) a complete set of documents including a covering letter to the Legal Services department (copying the Finance Office in on the documents), and that through the Student Affairs Office of the relevant faculty. The Legal Services department shall ensure the next steps aimed at recovering the outstanding fees.
- (2) If the student fails to pay the tuition fee within the set deadline, this is considered a breach of the student's obligations in compliance with § 63 Paragraph 3 Letter a) of the Act and may, in compliance with § 64 of the Act, represent a reason for commencing a disciplinary procedure and, in compliance with § 65 of the Act, a reason for the student's expulsion from the University.

PART FOUR FINAL PROVISIONS

This Directive comes into effect on 1 September 2015.