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Issued by:	Prof. Ing. Petr Sáha, CSc., Rector
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PART ONE DUE COMPLETION OF STUDIES

Article 1 Conditions for Due Completion of Studies

- (1) Studies are duly completed by fulfilling all the students' duties prescribed for the relevant degree programme.
- (2) In order to duly complete his/her studies a student is required to:
 - a) acquire a number of credits in the prescribed structure corresponding to the sixty-fold of the standard length of studies expressed in years, namely:
 - a minimum of 180 credits in case of Bachelor's programmes,
 - a minimum of 120 credits in case of follow-up Master's programmes,
 - b) pass the final state examination (hereinafter referred to as "FSE").

PART TWO FSE AND ITS EVALUATION

Article 2 Enrolment for the FSE

- (1) The FSE comprises two parts; each part shall be assessed separately:
 - a) The first part – defence of a Bachelor's or Master's thesis (hereinafter referred to as "thesis") that was written and submitted by the student by the date given and in the manner prescribed;
 - b) Other parts – examinations in the FSE course units prescribed for the degree programme and specified in the relevant internal regulation of the Faculty or TBU.

- (2) Students shall enrol for the FSE after a previous check on the fulfilment of their duties in the relevant degree programme carried out by the Student Affairs Office of the relevant component part:
 - a) In the electronic form in the Portal; students will be informed afterwards by the system on the need to settle all liabilities to Tomas Bata University in Zlín (hereinafter referred to as “TBU”),
 - b) By completing a form – “FSE Enrolment Form” – that they shall submit to the relevant department of the component part.
- (3) It is the relevant component part that shall decide on the manner of enrolment for the FSE by issuing its own internal regulation.

Article 3 **Assessment of the FSE**

- (1) The grading scale in accordance with Article 14 of the TBU Study and Examination Rules is used to evaluate the FSE.
- (2) The assessment of the first part of the FSE is based on the assessment proposed by the thesis supervisor and the external examiner. The assessment shall be made by the committee on the basis of the thesis defence and taking into consideration the above proposals.
- (3) The assessment of the other parts of the FSE is comprised of the assessment of knowledge acquired in the prescribed FSE course units. The particular manner of assessment is specified in an internal regulation of the relevant component part.
- (4) The overall assessment of the FSE usually corresponds to the grade point average of the assessments of all parts of the FSE, rounded to two decimal places. The particular manner of the overall assessment is specified in an internal regulation of the relevant component part.
- (5) The details of the FSE shall be entered into the STAG in the form of a record, which is a standardized output of this system.

PART THREE **FINAL PROVISIONS**

- (1) This Regulation amends the Study and Examination Rules of TBU in Zlín.
- (2) This Directive replaces Rector’s Directive No. 10/2011 from 13 April 2011 from the date it comes into force.